

HUNTON PARISH COUNCIL

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ALL COUNCILLORS ARE HEREBY SUMMONED to attend the Annual Meeting of **Hunton Parish Council** to be held in the **Village Hall, West Street** on **Monday 12th May 2025** at **7:30pm** when it is proposed to transact the business shown on the agenda below. The meeting will be open to the press and public.

AGENDA

There will be 15 minutes allocated at the start of the meeting for questions from residents.

- 1. ELECTION OF CHAIRMAN** – To appoint the Chairman and to complete the Declaration of Acceptance of Office.
- 2. ELECTION OF VICE CHAIRMAN** – To appoint the Vice Chairman and to complete the Declaration of Acceptance of Office.
- 3. APOLOGIES** – To receive and accept apologies for absence.
- 4. FILMING, RECORDING AND PHOTOGRAPHING** – To ascertain whether any members of the public are filming, recording or photographing the meeting.
- 5. COUNCILLOR DECLARATIONS**
 - 5.1 Declaration of Interests** – To receive any declarations of lobbying, disclosable pecuniary interests or other significant interests.
 - 5.2 Dispensations** – To consider requests for dispensations.
- 6. MINUTES OF THE FULL COUNCIL MEETING HELD ON 10TH MARCH 2025** – To consider and approve the minutes.
- 7. MAIDSTONE BOROUGH COUNCIL PLANNING ENFORCEMENT** – To receive training information and ask questions to officers.
- 8. MATTERS ARISING FROM PREVIOUS MINUTES NOT INCLUDED IN THE AGENDA**
- 9. PARISH COUNCILLOR VACANCY** – To consider the co-option of a parish councillor.
- 10. POLICE** – To receive reports for noting/decision:
 - 10.1 Police**
 - 10.2 Huntonwatch**
- 11. LOCAL COMMUNITY** – To receive reports for noting/decision:
 - 11.1 King George V Playing Field Committee**
 - 11.2 Traffic & Road Safety Working Party/Highways**
 - 11.2.1 Update**
 - 11.2.2 Hunton Safer Streets & Lanes Steering Group**
 - 11.3 Tree & Pond Wardens**
- 12. APPOINTMENT OF COMMITTEES** – To appoint for 2025/26.
- 13. APPOINTMENT OF WORKING PARTIES/OUTSIDE BODIES** – To appoint for 2025/26.
- 14. APPOINTMENT OF INTERNAL AUDITOR** – To appoint for 2025/26.

- 15. **COUNTY & BOROUGH COUNCILLORS** – To receive reports for noting/decision:
 - 15.1 **County Councillor**
 - 15.2 **Borough Councillors**
- 16. **PARISH MATTERS** – To receive reports for noting/decision:
 - 16.1 **Parish Councillors** – To raise any issues not covered elsewhere on the agenda.
 - 16.2 **Flooding** – To receive an update.
 - 16.3 **Climate Change, Biodiversity and Sustainability** – To consider.
 - 16.4 **Speedwatch** – To receive an update.
 - 16.5 **Broadband Services** – To consider improvement of the service in the village.
 - 16.6 **Clerk's Report**
- 17. **POLICIES**
 - 17.1 **Standing Orders** – To review and approve due to changes to the NALC Model Standing Orders.
 - 17.2 **Financial Regulations** – To review and approve due to changes to the NALC Model Financial Regulations.
- 18. **FINANCE**
 - 18.1 **Statement of Internal Control** – To approve and sign.
 - 18.2 **Annual Review of Effectiveness of Internal Audit** – To approve.
 - 18.3 **Internal Audit Report** – To review and approve.
 - 18.4 **Accounts 2024/25** – To approve and sign.
 - 18.5 **Annual Governance and Accountability Return 2024/25:**
 - 18.5.1 **Section 1 – Annual Governance Statement** – To approve and sign.
 - 18.5.2 **Section 2 – Accounting Statements** – To approve and sign.
 - 18.6 **Budget Monitoring Report** – To note the latest report and consider changes to the report format.
 - 18.7 **Income Received** – To note income received since the last meeting.
 - 18.8 **Payments Made** – To approve payments made since the last meeting.
 - 18.9 **Electronic Payments** – To approve payments using online banking.
 - 18.10 **CIL Neighbourhood Receipts** – To consider further use of the CIL funds.
 - 18.11 **Budget 2025/26** – To consider a revised budget following the 2024/25 year end.
- 19. **PLANNING**
 - 19.1 **Planning Application** – To consider and agree a recommendation on the following planning application:
 - 19.1.1 **Dwelling Beech Farm, Shingle Barn Lane, West Farleigh** – 25/501483/FULL
Replacement of existing dwelling with 1no. detached selfbuild four bedroom chalet bungalow.
 - 19.2 **Planning Decisions** – To note any decisions received from Maidstone Borough Council.
- 20. **DATE OF NEXT MEETING** – The next Parish Council meeting will be held at 7:30pm on Monday 21st July 2025 at Hunton Village Hall.