

**Minutes of the Hunton Parish Plan Steering Committee
Thursday 11th February 2015 @ 8.30pm - Hunton Village Club**

Present: Annette Trought (Chair), Steve Wyles, Sue Wyles, Mike Summersgill (Secretary), Di Martin, Alison Ellman-Brown, David Heaton.
In Attendance: None
Apologies sent: Kathy Reid (Treasurer), Ron Porter (on hols)

1. Welcome and Apologies

The Chair welcomed those attending the meeting. Mike S noted that the representative from Medway Valley Partnership could not make this date or next one, and he would be checking any further opportunity to attend. Also noted that Kathy Reid may not be able to make Wednesday meeting dates due to family commitments, but at present there is no expenditure to monitor.

2. Minutes of 30th October 2014

It was agreed that the minutes of this earlier meeting were an accurate record. Actions from previous Minutes had generally been completed, and any remaining points are repeated below.

Plan Priority 1 – Highways and Transport

3. Community Speedwatch

SW commented that there had not been any Speedwatches since last October (daylight and weather aspects), but that they were going to be some shortly. A new member had been recruited from the village to add to team.

Action: Steve W to report back next steps/activities

Plan Priority 2 – Village Infrastructure

4. Village Shop

First Pop-up Shop this year will be at Easter Sat, with 5 dates publicised in the Herald (and on posters – 4/4, 25/4, 23/5, 26/9, 24/10 – none in the Summer months). There would be a coffee machine, and possibly sofas... Mike mentioned that Linton Chocolates were interested in a stall; he would email them with 2015 dates & ask them to contact Annette if they were interested.

Plan Priority 3 – Environment

5. Community Orchard

David & Annette noted: The 'funded' trees were planted in the Orchard on 7th December in line with National Tree week, and had been mulched recently. David had been to a pruning demo, and fencing quotes were still needed. Next meeting in March.

6. Footpath Village to Hall

The PC had let a contract to get the hedges down to one metre height; done. Nothing had been received back by PC from MVP about the new planting project, to fill the gaps in hedge, and this had been dropped from list of work. There is to be a re-levelling working party on the footpath low spots in Feb.

7. Neighbourhood Plan

The mooted Housing Needs Survey, next stage in Plan, was now a separate Agenda item. Annette reported that things were being finalised by the sub-group reporting to the PC (Annette was now a Parish Councillor) as to who would carry out research/study, and would be deemed suitably 'independent'; possibly a non-village organiser. More at next meeting; **Item on Agenda**.

8. Sustainability/Biodiversity

Mike Summersgill confirmed that he was fully running with this, as Parish tree/pond warden, and David/he also working on Footpaths. Item is 'closed'.

Plan Priority 4 – Community

9. Litter Picking

Di said that next Litter Pick (many roads now need it!) would be held on 28th March. Post-meeting: the next MBC Freighter is 11th April @ 1.40pm at the Village Hall.

10. Village Musical Evenings

There are 4 gigs and 1 play booked through to May 2015; publicity/details in latest Herald. First gig, memorial for Alan, had already sold out - 100 tickets.

Hall was already pre-booked for 17 w/end events this year, mostly weddings.

11. Other Village Events

Antiques Fayre at Church in April (date not sorted yet; Alison to advise). Fete on 20th June. Harvest Supper & Xmas Fayre to be planned (check Hall free)

12. Neighbourhood Watch

SW reported a new PCSO had started; Matthew Judges. Now 123 members, and Hunton Engineering had joined; need someone for Grove Lane to replace Les. School had asked about Smart Water to mark their things (Steve would help); Hall and Playgroup already done theirs, along with the solar panels. Lights & CCTV at Hall would be installed starting at half term (next week).

13. AOB & Correspondence

AOB on the night (first) concerned the Xmas lights at the Hall front; it would be nice if these stay up, possibly adding on an extra length to the Orchard – logistics and costs to be discussed at Hall committee meeting next week.

AOB (second) concerned the Cricket Pavilion, which now had foundations and building will start going up in March for a completion in June/July; would be nice to coincide with Fete, but uncertain. Also, field to be reinstated...

Communications Strategy – Annette reported back for the communications strategy group; the Facebook page continues to do well and groups within the village were now using it to promote their events particularly the village hall. Mike noted that Helen Ward had replaced Liz Oliver as the KM correspondent.

Last time AOB - Mike had raised the question of who had access to keys for notice boards in other villages (David had them for Hunton) for when village events need 'poster' publicity in adjacent parishes – David thought Sharon (PC Secretary) would know who had for other parishes, but he would find out and report back.

Action: DavidH to advise on other Parish notice board contacts.

No other/new Correspondence received at gMail address; Secretary monitors.

14. Future Meeting Dates

The dates for 2015 were confirmed, all to be on Wednesdays – 29Apr, 24Jun (post-Fete), 02Sep, 18Nov.