

**Minutes of the Hunton Parish Plan Steering Committee  
Wednesday 3<sup>rd</sup> September 2014 @ 8pm - Hunton Village Club**

Present: Annette Trought (Chair), Steve Wyles, Sue Wyles, Mike Summersgill (Secy.), Di Martin, Alison Ellman-Brown, David Heaton  
In Attendance: None  
Apologies sent: Kathy Reid (Treasurer), Ron Porter

**1. Welcome and Apologies**

The Chair welcomed those attending the meeting. Mike S noted that the representative from Medway Valley Partnership could not attend.

**2. Minutes of 2<sup>nd</sup> July 2014**

It was agreed that the minutes of this earlier meeting were an accurate record. Actions from previous Minutes had generally been completed, and any remaining points are repeated below.

**Plan Priority 1 – Highways and Transport**

**3. Community Speedwatch**

SW circulated a chart showing the percentage of motorists speeding along West Street. There had been 7 outings in July/August, and need more planned for Sept/Oct. Our observations have resulted in a small number of letters being sent to motorists by Police (speeds above 45mph), with 7 cars noted as repeat offenders. Regular Speed Watches over the period of a week does appear to have an effect on motorists' behaviour when entering the village. The local PCSO will be monitoring parking at the school entrance on West Street, week commencing 15<sup>th</sup> Sept.

**Action: Steve W to report back as to next steps and frequency.**

**Plan Priority 2 – Village Infrastructure**

**4. Village Shop**

Next Pop-up Shop in the Club is on 27<sup>th</sup> September and the last one will be October 25<sup>th</sup>; the August one was cancelled, due to holidays

**Action: Annette T to report back on 2015 Shop dates/prospects.**

**Plan Priority 3 – Environment**

**5. Community Orchard**

Barbara sent the following comments: The group received a gift of 3 loppers, 6 secateurs and 2 secateurs (different size). Equivalent to the sum of £400 from the County Councillor (Paulina), in addition £200 would be put towards trees.

The group had secured Tree Council funding to purchase some more trees; the majority of these are on order with a local nursery. Planting arrangements to be discussed at their next meeting in Sept

A Bat walk event had been arranged for 4<sup>th</sup> September at 7pm, starting from Hunton playing fields. Posters had been put up around village boards.

Steve W commented that the older community members and schoolchildren enjoyed their involvements at the Orchard, and had responded positively.

**Action: Barbara Wright to keep the Committee updated on this.**

## **6. Footpath**

The footpath has been in place for over a year; it had recently been cleared of summer vegetation in anticipation of the school year starting and using it. PC had yet to get the hedges cleared, but a work specification had been done.

Mary Tate from Medway Valley was going to attend to discuss her county-wide Meadows project, time/date to be arranged.

**Action: Mike S to contact MVP to attend a PPSG meeting in 2015**

## **7. Neighbourhood Plan**

The Terms of Reference for the Housing Needs Survey had been ratified by the Parish Council at their last meeting. The work would be in 3 phases, the first of which would be to define the scope of the survey work and this had been set before a team of three to compile and report back within 3 months.

This Committee would be tasked with distribution and collation when the Survey is ready for issue; in the meantime, another Survey had happened and the Action with Communities in Rural Kent Chief Executive will be presenting its findings at the PC meeting on 8/9.

**Action: Annette T to advise on PPSG involvement at next meeting**

## **8. Sustainability/Biodiversity**

Mike Summersgill confirmed that he was still seeking to get the archive information on Trees from the previous Parish tree Warden, but had been asked to relocate newts a couple of times.

Annette raised a query about pesticide usage on farmland and its persistence in the environment; Mike would look out technical/scientific reports and advise

**Action: Mike S to advise on pesticides at next meeting**

## **Plan Priority 4 – Community**

## **9. Litter Picking**

Will be held on 18<sup>th</sup> October; Di reported that the last one collected similar amounts to previous picks with more 'summer' bottles and containers. The last MBC freighter visit was on 23<sup>rd</sup> August, so next one would probably be in October.

### **10. Village Musical Evenings**

The Hall is fully booked for events/weddings for the Sept weekends, after its renovation. Applause concert will take place on Sat October 11<sup>th</sup>, but nothing else planned for 2014, noting that the Club now has monthly Saturday (free) musical events, and the Friends of St. Mary's had a fundraiser planned in Hall for November 14<sup>th</sup>. Two gigs have been booked for April & May 2015; artists asking to come back to the venue - trying Thursday/Sunday for those dates.

Hall was out of commission the whole of August, for floor and internal decor; further renovation to toilet area floors is expected at October half term (KCC funding Playgroup to do this). Steve W commented that there needs to be more things to happen on security. Discussion held about the possible need for a dishwasher and a fridge/freezer.

### **11. Hunton Court Events**

Ashford Hunt returned on July 5/6<sup>th</sup> for a pony club dressage event; nothing more to report (some wedding parties held outdoors there in August).

### **12. Village Events**

AT reported that the fete had been a success and that over £2000 had been raised through the event. The Craft Fair will be repeated this year, on 13<sup>th</sup> September @ 10am-4pm. MacMillan World's Biggest Coffee being held at the Village Club on Friday 26<sup>th</sup> September, and a fundraising event in the Village Hall on 14/9. Harvest Supper on Sunday October 5<sup>th</sup> & another Xmas Market on Saturday Dec 13<sup>th</sup> @ 4-6pm.

### **13. Neighbourhood Watch**

SW reported that no new Members had joined since Fete. The theft of solar panels from the Village Hall roof had meant security reviews were underway and were to be discussed at the Parish Council on 8/9). Concerns were expressed on vulnerability of the other clubs using the playing fields.

### **14. AOB & Correspondence**

No AOB on the night, and no Correspondence received at gMail address. Communications Strategy - Annette reported that a committee (AT, Lisa Halliday, Lara Kelly, Helen Ward) was active and had done some research to see how other villages handle communications to their community and the 'outside world'. Hunton has a FaceBook page now, which is quite active.

Mike raised the question of who had access to keys for notice boards in village, also in adjacent parishes (he had the one for East Street) for when village events need 'poster' publicity – Alison would find out and report back.

**Action: Alison E-B to advise on notice boards at next meeting**

**15. Future Meeting Dates**

Next meeting on Thursday 30<sup>th</sup> October to avoid clash on 29/10 with Playing Fields Committee Meeting. Prospective dates for 2015 to review on 30/10 now the PC dates are known for 2015 – 12Jan, 09Mar, 11May, 13Jul, 14Sep, 09Nov.