

**Minutes of the Hunton parish Plan steering Committee  
Wednesday 29<sup>th</sup> August 2012  
8pm - Hunton Village Club**

Present: Miss Judi Arnold, Mrs Annette Trought (Chair), Mrs Barbara Wright, Mr David Heaton, Mrs Kathy Reid, Ms Di Martin, Mr Tony Stanbridge, Mrs Alison Ellman-Brown, Mr Guy Oliver

In Attendance Mrs Marjorie Johnston, Mr Bob Lewis, Mr Tony Monk, Mr Paul Richardson, Mr Mike Summersgill, Mr Nigel Parsons, Mr Alan Bishop, Mr Danny Peacock (agenda item 3)

Apologies Mr Roger Sawtell, Mr Tony Stanbridge

**1. Welcome and Apologies**

The Chair welcomed everyone attending the meeting. It is noted that 4 visitors from Coxheath attended the meeting to observe how the Parish Plan committee works in Hunton. Apologies received as above.

**2. Minutes of 27 June 2012**

It was agreed that the minutes of this meeting were an accurate record.

**Plan Priority 1 – Highways and Transport**

**3. Community Speedwatch**

Mr Guy Oliver provided a verbal and written update. The committee learnt that 4 volunteers (Mrs Annette Trought, Mrs Lisa Halliday, Mr Ron Porter, Mr Guy Oliver) have been trained to use the community speed watch equipment and that attempts have been made to borrow equipment from Yalding to undertake the first speedwatch session outside of the village hall. Borrowing equipment has proved difficult for a number of reasons including the closure of West Street and other groups borrowing the same equipment. It would be desirable for Hunton to own equipment for speedwatch – it is understood that the purchase price of this would be circa £1,500

**Action**

**Mr Guy Oliver and Mr Ron Porter to approach the Parish Council regarding funding for the purchase of speedwatch equipment.**

**Plan Priority 2 – Village Infrastructure**

**4. Hunton Playing Fields**

Mr Danny Peacock attended to share plans and costs that have been received by the Playing Fields Committee in relation to new children's play equipment. The committee learnt that:

- Quotes and proposed plans for 3 different types of play equipment have been received from 'Playdale'
- The preferred option of these is a set of adventure style wooden equipment which has a cost of circa £5,000. This equipment would suit children of around 5 to 12 years of age and provides a number of different activity's
- The Playing Fields Committee can not fund this equipment and are seeking support from other Hunton committee's and Hunton Parish Council for the purchase of this equipment
- The plans are scheduled to be discussed by the Parish Council at the next meeting in September 2012.
- It was agreed that the Parish Plan Committee may support some joint fundraising in respect of play equipment

## **5. Village Shop**

The chair explained the criteria for applying for Village SOS funding – It was agreed that this was appropriate for our situation as we do not own or hold a lease for the property(s) in Hunton that could potentially be used as a village shop.

There was discussion about how a village shop could be started on a small scale within the village – it was agreed that this needs further discussion and thinking.

### **Action**

**A one off meeting will be held on Wednesday 12<sup>th</sup> September 2012 at 8pm at the Hunton Village Club – Agreeing to participate in these discussions are Mr David Heaton, Mrs Annette Trought, Mrs Alison Ellman-Brown, Mrs Kathy Reid, Ms Di Martin. Any further volunteers are welcome to attend.**

## **Plan Priority 3 – Environment**

## **6. Community Orchard**

Mr David Heaton reported that he had met with the Recreation Committee regarding the proposed community orchard area and that there is agreement on its use for this purpose. The recreation committee would like to be involved in the design of the orchard.

The committee learnt that the Parish council may be able to make some funds available to support the development of the community orchard – this will be discussed at the next Parish Council meeting on 10<sup>th</sup> September.

### **Action**

**Mr David Heaton to report back to the committee following the Parish Council Meeting**

**Mr Summersgill to discuss funding with Medway Valley Partnership**

## **7. Footpath**

Mr David Heaton and Mr Gary Thomas have met with Mr David Smith from Kent County Council. The committee learnt that pictures have been taken of the footpath route, that the signage and reinforcement needed has been agreed and that new bridges have been built. It is understood that the work to complete the footpath is now imminent.

## **8. Neighbourhood Plan**

**Action** (carried forward from July meeting)

**Chair to send a copy of the housing needs survey to the Parish Council. Both the Parish Council and Parish Plan Steering Committee to discuss further who would carry out the housing survey.**

## **9. Sustainability**

**Action** (carried forward from July meeting)

**Mr Mike Summersgill to contact the Medway Valley Partnership to invite them to a Parish Plan meeting and about the hedge on West St and Barn Owl boxes.**

**Mr Summersgill to gather further information on surveys in Hunton on biodiversity.**

## **Plan Priority 4 – Community**

## **10. Welcome Pack**

The Communications Officer reported that the Welcome Pack is now available on the village website, [www.hunton.org.uk](http://www.hunton.org.uk) This can be accessed electronically by new residents, printed by anyone or a printed copy can be requested from the communications officer

## **11. Litter Picking**

The next date for litter picking is Saturday 13<sup>th</sup> October 2012.

## **12. Christmas Lights**

The chair reported that there will be festive lights at the village hall this Christmas

The committee learnt that Mrs Sawtell is looking at the possibility of Christmas lights for the Hunton village church.

## **Action**

**Chair to contact Mrs Sawtell to see if there is scope for working together on this.**

## **13. Christmas Fair**

There are plans to hold a Christmas Fair/Market at the Church on 8<sup>th</sup> December. More information will become available later.

## **14. Future Meeting Dates**

Date for the last meeting of 2012 (planned to fit with Parish Council meeting dates) is Wednesday 24<sup>th</sup> October 2012

**Action**

**Secretary to arrange dates for 2013 meetings to fit in with those of the Parish Council.**