

Management Committee of the King George V Playing Field, Hunton
Minutes of the meeting held on Wednesday 11th January 2023 at 8:15pm
at Hunton Village Club, West Street, Hunton
Charity number 1084141

Present:	Mr Simon Taylor (Chairman)	Hunton Cricket Club
	Mr Steve Jones	Hunton Cricket Club
	Mr Scott Elliott	Hunton Football Club
	Mr Danny Peacock	Hunton Football Club
	Mrs Angela Baptie	Hunton Bowls Club
	Mr Colin Slattery	Hunton Bowls Club
	Mr David Heaton	Hunton Parish Council

Secretary: Mrs Sharon Goodwin

Apologies: Mr Tony Stanbridge Hunton Parish Council

1. Welcome

The Chairman welcomed everyone to the meeting.

2. Minutes of the previous meeting

SG pointed out an omission which she had noticed since the draft minutes had been circulated; she has amended the minutes accordingly. The minutes were agreed as an accurate record of the meeting on 16th November 2022. Copies had been distributed to all Trustees and Parish Councillors and were as usual available on request.

3. Matters arising

- Minor works list attached at Appendix A.
- ST will be meeting Tate Fencing on site before the end of the month regarding the supply and fit of a post and rail fence between the orchard fence and the mower shed. The close-boarded fence panels between the mower shed and the cricket pavilion will be supply only as they will be fitted by Committee members.
- The rabbits have worn a track across the square. SJ has contacted Absolute Pest Control; he is waiting for a call back to arrange a visit and quote. Once received, SJ will circulate the quote by email for the Committee to consider.
- Q-Tec Solutions have been called about the kitchen light not working in the Football Club changing rooms. SE advised that the lock on the outside door has been changed.
- Racking will be fitted in the container in the spring.
- The bin which was hidden by shrubbery is clearly visible at the moment so no immediate action is required.
- The football pitch will be rolled in the spring.
- DH will source a gate post to replace the Community Orchard post which has rotted.
- CS will purchase the Little Owl box in the spring.
- Robert Cox is cutting the beech hedge on Friday.

4. Health & safety

- Three MBC monthly inspection reports (dated 10th November, 7th December and 6th January) have been received for the children's play area since the last meeting (inspections conducted by the Play Inspection Company on behalf of MBC). All findings are very low risk or low risk and there are no new items.
- SG has contacted MBC about the discrepancies in the reports; a reply has not been received yet. SG provided a summary to Committee members.
- As of 1st April 2023, MBC will no longer undertake the play area inspections. The Committee will carry out the monthly inspections from that date. The inspections will be discussed at the March Committee meeting; CS will devise a checklist.

5. Finance

- The Income & Expenditure report to 31st December 2022 was noted. There will be £3,378 in funds remaining after outstanding invoices have been paid at the meeting.
- Expenditure to date is £5,465, compared to £9,155 at the same time last year. CS advised that the grounds maintenance cost will be increasing by 8% in 2023.
- The Parish Council will be setting its budget for 2023/24 next week. DH advised that an extra £1,000 could be added to the Parish Council grant to the Committee for 2023/24, subject to discussion about the requirement at the March Committee meeting.
- The payments made since the last meeting are:
DD - Castle Water x 2 (water charges - November/December) - £99.70
Unity Trust Bank (service charge) - £18.00
- The following payments were approved:
300144 - Maidstone Borough Council - Bin emptying (November/December) £150.00
300145 - Outdoorsy Living Ltd - Tractor springer £842.09
The cheques were signed by ST and SJ.
- ST has not heard anything further regarding the Cricket Club/Bowls Club electricity; he will contact Mary Pearce at the Bowls Club. Government relief is available.
- SG has received a response from SE Water regarding the application for the grants from the compensation fund. Money will be received by the Parish Council to distribute, but the amount has not been confirmed by SE Water yet.

6. Administration

- The Annual Return has been submitted to the Charity Commission.
- Dates of Committee meetings for 2023 are:
15th March
10th May
12th July (including boundary walk and AGM)
13th September
15th November
SG has previously emailed the dates to Committee members.

7. Other parish news

- DH reported that the Parish Council is to sponsor an event at the village hall on 7th May for the King's Coronation. Food and drink will be provided, with a paid bar. If any of the sports clubs would like to arrange any activities that day, they would be more than welcome. AB and CS will mention it at the next bowls meeting.
- DH advised that the electrical vehicle charging points application has been turned down

by KCC. Cllr Summersgill is trying to find out why.

8. Any other matters

- SE advised that the football pitch has been cut twice by a contact of the Football Club. Occasional Sunday matches are being played.

Date of next meeting: Wednesday 15th March 2023 at Hunton Village Club

The meeting ended at 8:56pm.

Appendix A: King George V Playing Field – Minor Works List

Item	Required Work	Work Completed	Complete
Picnic Tables	Clean and repair (remove moss/algae, re-tighten bolts/screws, sand rough/splintered edges and replace broken slats).	<ul style="list-style-type: none"> Older table cleaned and screws all re-tightened. Ordered new slats from Sustainable Furniture but they were too short and need to be replaced with the correct size - fitted. Both tables ideally need to be moved to enable grass cutting and repair / re-growth (a 4-person lift). 	Yes Yes
Multi Play	Clean/sand all paintwork including box frame and repair where necessary (epoxy fill/paint with red oxide paint). Re-paint all paintwork. Sand rough/unfinished edges of platform. Clean slide platform and consider fitting spare platform timber to top.	<ul style="list-style-type: none"> Extra screws needed for platform where some have fallen out. Spare platform timber will not fit slide platform ... Simon to order pressure-treated timber for platforms to match existing. Painting still to do and sanding of platform edges. 	Yes Yes
Swings	Clean/sand all paintwork and repair where necessary (epoxy fill/paint with red oxide paint). Re-paint all paintwork. Re-grease shackles/bushes.	<ul style="list-style-type: none"> Shackles and bushes re-greased. Painting still to do. 	Yes Yes
Activity Trail	Clean and repair (remove moss/algae, re-fix posts as required and replace missing post/step).	<ul style="list-style-type: none"> Not yet done. 	No
Basket Swing	Remove redundant staples.	<ul style="list-style-type: none"> No redundant staples found on basket swing timber. 	Yes
General Play Area	Clear debris/weeds/etc and cut grass.	<ul style="list-style-type: none"> Safety surface cleared and grass strimmed and cut. 	Yes
Safety Net	Drill and fix post. Replace bottom cable and re-fix net.	<ul style="list-style-type: none"> Post drilled and fixed. Bottom cable repaired and net re-fixed. There is one point where the net needs re-fixing on the top cable but will need cherry picker / hoist for safe access. 	Yes No
Car Park	Fill holes with scalpings and consolidate with roller.	<ul style="list-style-type: none"> Scalpings spread and rolled. 	Yes